

# Cookies Policy

This site is owned by Wolters Kluwer (UK) Limited. This Cookies Policy (“The Policy”) is designed to tell you about our practices regarding the collection, use, and disclosure of information that you may provide via this site. Please be sure to read this entire Policy before using or submitting information to this site.

## Your Consent

Whenever you submit information via this site, you consent to the collection, use and disclosure of that information in accordance with this Policy.

## Information Collection

Like many web sites, this site actively collects information from its visitors both by asking you specific questions and by permitting you to communicate directly with us via e-mail. Some of the information that you submit may be personally identifiable information (that is, information that can be uniquely identified with you such as your full name, address, e-mail address, phone number, and so on).

Some areas of this site may require you to submit information in order for you to benefit from the specified features (such as e-mail alerts or newsletter subscriptions). You will be informed at each information collection point what information is required and what for.

As you navigate through a Web site, certain information can be passively collected (that is, gathered without your actively providing the information) using various technologies and means, such as Internet Protocol addresses, cookies, Internet tags and navigational data collection.

## IP Addresses

This site uses Internet Protocol (IP) addresses. An IP Address is a number assigned to your computer by your Internet service provider so you can access the Internet and is generally considered to be non- personally identifiable information, because in most cases an IP address is dynamic (changing each time you connect to the Internet), rather than static (unique to a particular user's computer). We use your IP address to diagnose problems with our server, report aggregate information, determine the fastest route for your computer to use in connecting to our site, and administer and improve the site.

## **Cookies**

This website uses “cookies”. A cookie is a small text file that’s stored on your computer, tablet, or phone when you visit a website that helps the site remember information about you and your preferences.

Some cookies are deleted when you close down your browser. These are known as session cookies. Others remain on your device until they expire or you delete them from your cache. These are known as persistent cookies and enable us to remember things about you as a returning visitor.

The cookies we use allow us to recognise and count the number of visitors and to see how visitors move around the site when they are using it. This helps us to improve the way our website works, for example, by ensuring that users are finding what they are looking for easily. Our cookies also enable us to tailor the content you view according to preferences you set.

## **We use Session Cookies for the following purposes:**

- To allow you to carry information across pages of our website and avoid having to re-enter information.
- Within registration to allow you to access stored information.

- To compile anonymous, aggregated statistics that allow us to understand how users use our website and to help us improve the structure of our website.

## **We use Persistent Cookies for the following purposes:**

- To help us recognise you as a unique visitor (just a number) when you return to our website and to allow us to tailor content to match your preferred interests.
- To compile anonymous, aggregated statistics that allow us to understand how users use our website and to help us improve the structure of our website.
- To internally identify you by account name, email address, customer ID, and location (geographic and computer ID/IP address).
- To tailor content to your preferences.

## **Third parties serve cookies via this website. These Third Party Cookies are used for the following purposes:**

- To serve content on our site and track whether this content is clicked on by users.
- To control how often you are shown particular content.
- To count the number of anonymous users of our site. For website usage analysis.

You can set your browser to notify you when you receive a cookie, giving you the chance to decide whether to accept it.

You can also set your browser to block the placing of cookies at all, but you should realise that this can limit the use of our website or services.

## **Use of Information**

Except as otherwise stated, we may use your information to improve the content of our site, to customize the site to your preferences, to communicate information to you (if you have requested it), for our marketing and research purposes, and for the purposes specified in this Policy. We may disclose your personally identifiable information where required by applicable laws, court orders, or government regulations.

## **Access and Correction**

To keep your personally identifiable information accurate, current, and complete, please contact us as about any incorrect information. We will update or correct personally identifiable information in our possession that you have previously submitted via this site.

## **Security**

We take reasonable steps to protect your personally identifiable information as you transmit your information from your computer to our site and to protect such information from loss, misuse, and unauthorized access, disclosure, alteration, or destruction. You should keep in mind that no Internet transmission is ever 100% secure or error-free. In particular, e-mail sent to or from this site may not be secure, and you should therefore take special care in deciding what information you send to us via e-mail. Moreover, where you use passwords, ID numbers, or other special access features on this site, it is your responsibility to safeguard them.

## **Links to Other Web Sites**

This site may contain links or references to other web sites. Please be aware that we do not control other web sites and that, in any case, this Policy does not apply to those web sites. We encourage you to read the privacy and cookie policy of every web site you visit.

## **Changes**

Wolters Kluwer UK Limited may revise this Policy. You agree to be bound by any such revisions and should therefore periodically visit this page to determine the current terms to which you are bound.